Absences related to COVID in the Brandywine District

Updated: September 28, 2021

**I AM SYMPTOMATIC AT HOME**

- Employee begins exhibiting symptoms while at home. (See the COVID-19 Self-Screener.)
- Employee does NOT report to work. Employee notifies supervisor and building nurse.
- Employee contacts healthcare provider or obtains a PCR COVID-19 test within 24 hours
- Employee must be cleared by a healthcare provider or have a negative COVID-19 PCR test (when symptomatic, a negative rapid antigen test not accepted). Documentation must be submitted to the school nurse prior to returning to work.

*If positive*: Employee notifies supervisor and building nurse by phone and contacts healthcare provider. Contact tracing will be initiated. Per DPH, employee must self-isolate and avoid public places. Employee contacts brittany.lurty@bsd.k12.de.us. Employee must obtain clearance from DPH, and submit documentation to the school nurse and brittany.lurty@bsd.k12.de.us prior to returning to work.

**I AM SYMPTOMATIC AT WORK**

- Employee begins exhibiting symptoms while at work. (See the COVID-19 Self-Screener.)
- Employee does NOT report to work. Employee notifies supervisor and building nurse. Employee will be isolated if unable to leave the building immediately.
- Employee contacts healthcare provider or obtains a PCR COVID-19 test within 24 hours
- Employee must be cleared by a healthcare provider or have a negative COVID-19 PCR test (when symptomatic, a negative rapid antigen test not accepted). Documentation must be submitted to the school nurse prior to returning to work.

**I AM POSITIVE**

- Employee tests positive and may or may not have symptoms.
- Employee does NOT report to work. Employee notifies supervisor and building nurse. Employee contacts healthcare provider.
- Employee contacts Britanny.lurty@bsd.k12.de.us of extended absence due to COVID

**I LIVE WITH SOMEONE WHO IS POSITIVE**

- Someone living in employee’s home has tested positive.
- Employee contacts Britanny.lurty@bsd.k12.de.us of extended absence due to COVID

**I EXPERIENCED PROLONGED EXPOSURE**

- In the past week, employee reports prolonged exposure (less than 6 feet, for 15 minutes or more) to someone who has tested positive.
- Employee is not fully vaccinated (two weeks after 2nd dose of Pfizer or Moderna, or 1 dose of J & J).
- Employee does NOT report to work. Employee notifies supervisor and building nurse.
- Employee reports to work and notifies building nurse of exposure. To wear mask and monitor of symptoms for 14 days.
- Employee contacts Britanny.lurty@bsd.k12.de.us for extended absence due to COVID

**My young child has been identified as a close contact**

- Building nurse refers to the school nurse or, if you work in the district office or another location that does not have a school nurse, the Coordinator of Health Services.

- Employee contacts Britanny.lurty@bsd.k12.de.us of extended absence due to caring for a child who is in quarantine.
- Employee is not fully vaccinated (two weeks after 2nd dose of Pfizer or Moderna, or 1 dose of J & J).
- Employee is fully vaccinated (two weeks after 2nd dose of Pfizer or Moderna, or 1 dose of J & J).

**If positive**: Employee notifies supervisor and building nurse by phone and contacts healthcare provider. Contact tracing will be initiated. Per DPH, employee must self-isolate and avoid public places. Employee contacts brittany.lurty@bsd.k12.de.us. Employee must obtain clearance from DPH, and submit documentation to the school nurse and brittany.lurty@bsd.k12.de.us prior to returning to work.

**Building nurse contacts DPH and notifies Coordinator of School Health Services.**

**As a secondary contact you are not at risk and may return to work.**

**I must stay home with my young child who is now in quarantine.**

**Employee contacts building administrator and school nurse.**

**Employee contacts brittany.lurty@bsd.k12.de.us for extended absence due to caring for a child who is in quarantine.**

**Employee contacts building administrator and school nurse.**

**Building nurse contacts DPH and notifies Coordinator of School Health Services.**

**My young child has been identified as a close contact**

**Employee contacts Britanny.lurty@bsd.k12.de.us of extended absence due to caring for a child who is in quarantine.**

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