Brandywine School District
District Finance Committee
Minutes of the Meeting of November 13, 2019

Members Present: James Hanby (Chair Person), Chuck Landry, John Skrobot, III, Matt Auerbach, Victor Ferzetti, Susan Koski, Jack Vinokur

Members Absent: Chris Milionis

Other District Representatives Present: Jason Hale, Chief Financial Officer, Mark Holodick, Superintendent

The meeting was called to order by Mr. Hanby at 5:00 P.M.

I. Approval of Minutes – October 8, 2019 Meeting

The minutes of the October 8, 2019 meeting were introduced for review and approval.

A motion to approve the minutes was introduced by Mr. Landry; seconded by Mr. Ferzetti. Approved unanimously.

II. October 31, 2019 Financial Report

The October 31, 2019 financial report set was introduced for review. Dr. Hale led the committee through the reports.

a. Revenue Report

The majority of the district’s tax revenue is received in October. Ninety-five percent of current expense tax and seventy percent of the state funds and been received. All federal funding has been received for FY 2020.

b. Operating Unit Expenditure Report

Expenditures are on pace with spending compared to previous years.

A few of the operating units have been adjusted based on the organizational changes made over this summer.

Prior year expenditures continue to be cleared up.

c. Cash Flow

The projected carryover balance for June 30, 2020 is $10.1 million.

A motion to approve the October 31, 2019 Financial Report was introduced by Mr. Vinokur; seconded by Ms. Koski. Approved unanimously.
III. Final Operating Budget FY 2020

The Budget for FY 2020 is $205.5 million, an increase of $10.3 million over the FY 2019 Budget. The increase is due in large part to increases in state and local salary and OEC’s. The district did receive some additional funding from the State in Opportunity Grants as well as some additional funding for Minor Cap and K-3 Special Education.

Enrollment increased by seventy-eight students and units went up from 745 to 762. This includes an increase in the district’s special education population.

The $1.9 million reduction in funding by the State in 2018 has not been restored for FY 2020. The reduction is offset by reductions in budgets and the use of Local funds.

As required by Board Policy 4.9 the Emergency Reserve Account has a balance of $3.2 million.

The Tax Rate increased 9.5 cents in FY 2020 due to increases in Debt Service (3¢), Tuition (5¢) and Match and Minor Capital Improvement (1.5¢).

Pages 2 through 7 of the budget provide a detailed explanation of all of the revenue sources.

Tax revenue is projected at 99.5% of total billings. Interest income is projected to be considerably more this year because of higher interest rates.

The total tax receipts are projected at $87.5 million.

The Budget Summary by Operating Unit breaks down the budget by department and schools. The Instructional Technology Refresh is a three year technology refresh plan and the first $750,000 was for high schools. There will be a middle school initiative this coming summer, followed up with elementary.

Operating Units were added for Elementary Education Support and Secondary Education Support because of changes in the organizational chart. The funding for these new Operating Units is coming out of the Support Services budget, which is why that budget has been reduced. The Secondary Support budget is higher than the Elementary Support budget because there are things in secondary education that are not relative to elementary education.

All positions are generated through unit count, Federal Grants or tuition. There are no full time positions funded out of local dollars. The 762 units are reconciled every pay cycle to make sure there are no overages in positions.

IV. Board Meeting Follow Up

The September 30, 2019 Financial Report was approved.

V. Other Business

There was no other business.
A motion to adjourn was introduced by Ms. Koski; seconded by Mr. Auerbach. Approved unanimously.

The meeting adjourned at 6:03 P.M.

Respectfully submitted by Joni Ciolko, Senior Administrative Assistant